

Field Change Request

Name: _____ MLS: _____

requests the following field changes: Add Fields Remove Fields Change Fields

for property type(s) _____

Please provide a brief summary of your request:

If Adding Fields:

- Should the field(s) be required? Yes No
- Can multiple selections be made in this field? Yes No, just one
- Does the new field have a list of options Yes, attached No
- What privacy level applies to the field(s)? Public Private MLS Data Share
- Is the field used when adding a listing? Yes No
- Can the field be edited by members after initial entry? Yes No
- Is this field only to appear when changing a status? Yes (please describe above) No

If Removing Fields:

- What field(s) would you like removed? _____
- Would you like to completely disable the field or remove it from add/edit but keep it searchable? Disable Searchable
 - For Main Listing Fields, another option is to remove the field from Add/Edit/Searching but keep it displaying on reports. Would you like the data handled like this? Yes No
 - If the field is to be disabled, what should we do with the data? Purge it? Move it to a different field? Purge Move to the following field
- _____

Please return this form and any supplemental attachments to cpr@flexmls.com.